

OPEN-FLAME PERMIT

To Whom It May Concern:

In order to smoke or have an open flame during your performances at our theater, you will need to obtain an open-flame use permit from the FDNY. In order to obtain this permit, you will need a letter from your company respectfully requesting that an open-flame use permit be issued in order for you to light and smoke a cigarette or have an open flame during the performance. The letter should include; the theater (A,B, or C) at 59 E. 59th St. NY, NY 10022, a brief description of the open flame effect being used, a letter of approval from 59E59 theaters authorizing the open flame use, a copy of any flame-proofing certificates (see below). This letter needs to be addressed to:

Inspector Ferrone
Explosives Unit
Bureau of Fire Prevention
9 Metro Tech Center
Brooklyn, NY 11201-3857

Also, you will need to have any soft goods being used for your set tested and certified to meet NYC flame-proofing standards before the open-flame use permit may be issued. There may be a cost incurred with this testing. You must have your flame-proofing certificates on hand when inspector arrives. Also, notify 59E59 theaters of any visits scheduled with the fire inspectors for inspections or testing of materials.

Lastly, NYC department of health regulations prohibit the smoking of tobacco in indoor places of public assembly. And so, you will need to smoke tobacco-free herbal cigarettes during your performances.

If you have any questions feel free to contact Ken Hypes at 212-753-5959 x118 or email: am@59E59.org.